

Welcome to the Bruntsfield Hotel.....

We're delighted that you are considering holding your wedding celebration with us during 2019.

Organising a wedding involves many arrangements however our wedding team here at the Bruntsfield Hotel will guide and assist you through every little detail. We will remove any stress for all your family and friends and with our extensive experience, professionalism and award-winning wedding team, you're in safe hands.

If you have not already had an opportunity to talk to one of our experienced wedding co-ordinators, please call us to make an appointment for an initial meeting. Come in for a coffee and an informal talk about your ideas for your day. That's the starting point and we'll take it from there.

The Bruntsfield Hotel enjoys an excellent reputation in Edinburgh for the high quality of its wedding celebrations, a reputation earned from many years of providing professional and individual special occasions. This stylish townhouse hotel offers a blend of classical and contemporary interiors and overlooks the beautiful Bruntsfield Links park which sets the scene for a truly memorable day. Why not hold both your marriage ceremony and wedding reception here at the hotel then stay overnight in our four-poster bedroom.

We're licensed to hold both religious and civil ceremonies and can also recommend a minister or registrar to officiate at your wedding. Whether it's an intimate wedding for a small group of friends and family or a large celebration, we can guarantee you a day to remember.

The Cardoon suite, with direct access to our terrace garden, has its own entrance and can accommodate from 40 to 100 guests. The garden terrace is perfect for your guests to enjoy a drinks reception, a small outdoors wedding ceremony or the all-important wedding photographs.

Food is one of the most important aspects of any wedding reception and our team of talented chefs will ensure that your chosen menu is prepared to perfection. We offer a wide variety of menus to suit all tastes, but if you prefer, you can tailor make your own from the menu selector.

We offer special room rates to your wedding guests and have beautifully appointed bedrooms in various styles.

Thank you for considering the Bruntsfield Hotel as your wedding venue and I look forward to welcoming you in person over the coming months.

Jason Doga  
General Manager

## **Your wedding ceremony and reception**

Your marriage ceremony and reception will be unique to you and can be small and intimate for a group of friends and family or a larger celebration in our Cardoon Suite. Whatever you choose we guarantee you a day to remember.

### **Cardoon Suite**

This suite is situated on the ground floor and has its own entrance and direct access through the conservatory to our secluded garden terrace. This suite can accommodate up to 100 guests for your wedding breakfast and evening reception. Wedding ceremonies for up to 60 guests can also be held in the conservatory of this suite.

### **Blythswood Room**

This room is ideal for more intimate weddings and can accommodate up to 15 guests for your wedding breakfast or ceremony.

### **Cardoon conservatory**

Our conservatory has direct access to the garden terrace and can accommodate up to 35 guests for your wedding breakfast, 60 guests for a ceremony and up to 120 guests for an evening reception using the adjacent Cardoon Suite.

### **Garden Terrace**

Our secluded garden terrace is perfect for your guests to enjoy reception drinks and it is also ideal for small outside wedding ceremonies and for the all-important wedding photographs.

## Wedding package

Planning your special day needs special care and attention and here at the Bruntsfield Hotel we will guide brides, grooms and parents from the planning stage to your wedding day. Initially, meet with our experienced wedding co-ordinators to discuss your wedding plans and view the Bruntsfield Hotel, then select your chosen inclusive wedding package or alternatively tailor make your own. You then select your menu from the options for your chosen package, all guided by your dedicated wedding co-ordinator.

To enjoy your wedding celebration at the Bruntsfield Hotel, all our wedding packages include the following complimentary services:

- Your personal wedding co-ordinator to help you plan your wedding day
  - Suite hire\*
  - Hire of our silver cake base and knife
    - Toastmaster
- Accommodation and breakfast for the Bride and Groom on your wedding night\*\*
  - Linen napkins
    - Printed menu cards and table plan
      - Children's menu available for aged 3 to 12 years
  - Use of hotel garden terrace and hotel lounges for photographs
  - Discounted accommodation rates for your wedding guests

\* excluding wedding ceremonies and minimum number of 40-day guests apply

\*\* minimum numbers of 40 day guests apply

To present the Cardoon Suite at its very best and to coordinate colours, we strongly recommend that you use chair covers on all your chairs. For only £4.50 per chair we will supply and fit white chair covers and silver-grey sashes

## All-inclusive wedding

Our exceptional value all-inclusive package is for 40 all day guests plus an additional 40 evening guests

£2499

(additional all-day guests are £65.00 per person)

Our special offer includes the following services to ensure your perfect day:

Glass of Prosecco for your reception arrival

Glass of wine during your wedding breakfast

Glass of Prosecco for your speeches

3 course wedding breakfast from either Menu A or Menu B  
(£10.00 per person supplement to combine the two menus)

Select buffet

Chair covers and sashes for 40 chairs

Disco for your evening reception

### Menu A

Classic prawn cocktail

~O~

Supreme of chicken with haggis  
whisky cream sauce

Selection of seasonal vegetables & potatoes

~O~

Strawberry & white chocolate cheesecake  
berry coulis

~O~

Coffee with mints

### Menu B

Cream of tomato & roast pepper soup,  
crème fraiche & chives

~O~

Baked fillet of Scottish salmon  
white wine & dill cream sauce

Selection of seasonal vegetables & potatoes

~O~

Sticky toffee pudding  
vanilla ice cream

~O~

Coffee with mints

### Select buffet

Sandwiches with assorted fillings

Tea & coffee

## **Classic weddings**

Our Classic wedding package includes all the important elements for a perfect day and is priced per person.

Glass of Prosecco for your reception

Glass of house wine with a refill during your wedding breakfast

Glass of Prosecco for your speeches

3 course wedding breakfast from classic menu one or two

Evening buffet from Simple, Edinburgh or Breakfast buffet

Disco for your evening reception

**£67.00 per person**

*A room hire charge applies if you require a room for your wedding ceremony*

*Additional evening only guests are £12.95 per person*

## **Gold weddings**

Our Gold wedding package includes enhanced elements for a perfect day and is priced per person.

Glass of Prosecco for your reception

Glass of house wine with refill during your wedding breakfast

Glass of Prosecco for your speeches

Reception canapés (2 options per person)

3 course choice wedding breakfast from gold menu three or four

Evening buffet from Classic or Oriental buffet

Disco for your evening reception

**£77.00 per person**

*A room hire charge applies if you require a room for your wedding ceremony*

*Additional evening only guests are £14.95 per person*

## **Platinum weddings**

Our Platinum wedding package includes premium elements for a special day and is priced per person.

Glass of Champagne for your reception

Glass of premium wine with refill during your wedding breakfast

Glass of Champagne for your speeches

Reception canapés (3 options per person)

3 course choice wedding breakfast from our menu selector  
(Select two starters, two main courses and two desserts)

Evening buffet from Classic, Oriental or Indian buffet

Disco for your evening reception

**£95.00 per person**

*A room hire charge applies if you require a room for your wedding ceremony*

*Additional evening only guests £16.95 per person*

## Reception canapes

To start your wedding reception, we offer our canapé menu selector to give you the perfect way to welcome your guests with a reception drink

Cucumber & goat's cheese

Crispy black pudding bonbons, apple sauce

Mini vegetable spring rolls, sweet Thai dipping sauce

Oatmeal crusted haggis, whisky crème fraiche

Mini chicken satay sticks, soy dipping sauce

Avocado, tomato & cucumber tartlet

Salmon & dill mousse tartlet

Chilled tomato & basil consommés

Smoked salmon, cream cheese & dill roulade

Chocolate dipped strawberries

3 Choices £6.55

5 Choices £8.15

7 Choices £9.70

\*Choice of two canapés included with our gold wedding package and three canapes for our platinum wedding package

## Classic and Gold wedding menus

If you select menu one or two and would like a choice, there will be a supplement to your menu of £10.00 per person. Only items from menu one and two can be combined to offer a choice, other choices may cost a little more so please discuss this with your wedding coordinator.

### Classic menu one

#### Classic prawn cocktail

ooOoo

#### Supreme of chicken

Arran mustard &  
Drambuie cream sauce

Seasonal vegetables, potatoes with  
chive butter

ooOoo

#### Strawberry & white chocolate cheesecake

berry coulis

ooOoo

Coffee and homemade fudge

### Classic menu two

#### Cream of tomato & roast red pepper soup

crème fraiche & chives

ooOoo

#### Herb crusted loin of pork

black pudding & coarse grain  
mustard jus

Seasonal vegetables, potatoes with  
chive butter

ooOoo

#### Sticky toffee pudding

vanilla ice cream

ooOoo

Coffee and homemade fudge

### Gold menu three

#### Duck & ham terrine

rhubarb chutney

#### Leek & potato soup

ooOoo

#### Roast supreme of chicken with haggis

whisky cream sauce

#### Grilled fillet of sea bass

lemongrass sauce

Seasonal vegetables, potatoes with  
chive butter

ooOoo

#### Cranachan

heather honey & toasted oatmeal

#### Tangy lemon tart

Orange & Cointreau compote

ooOoo

Coffee and homemade fudge

### Gold menu four

#### Galia melon

bramble compote  
& Champagne sorbet

#### Cream of wild mushroom & tarragon soup

croutons

ooOoo

#### Roast rib of Scottish beef

shallot & red wine jus

#### Baked fillet of Scottish salmon

white wine & dill cream sauce

Seasonal vegetables, potatoes  
with chive butter

ooOoo

#### Eton Mess

#### Brandy snap basket

mandarin & lemon mousse,  
lime sorbet

ooOoo

Coffee and homemade fudge

## Platinum wedding menu selector

For our platinum weddings, please chose a dish for each course of your wedding meal.  
Further assistance with your menu is available from our wedding co-ordinators.

### To start

**Terrine of Scottish salmon**

chive crème fraiche & dill dressing

**Chicken liver & mushroom pate**

redcurrant jelly, oatcakes

**Galia melon with raspberry compote**

Champagne sorbet

**Grilled goats cheese & beetroot tart**

dressed salad

**Smoked salmon mousse**

herb salad & chive dressing

**Mixed leaves, crumbled blue cheese**

beetroot, walnut & fig salad

**Crispy haggis parcel**

Whisky & Arran mustard cream

### Soup (£7.00 supplement for intermediate course)

**Leek & potato**

**Cream of wild mushroom & tarragon**

croutons

**Cream of tomato & roast pepper soup**

crème fraiche & chives

**Traditionnel French onion**

gruyere crouton

**Parsnip & sweet potato**

heather honey

**Ayrshire smoked ham & lentil broth**

**Roast pumpkin & sweet potato soup, chilli**

## **Mains**

### **Roast breast of turkey**

leek & cranberry cream sauce

### **Roast sirloin of beef (£5.00 per person supplement)**

red wine jus, Yorkshire pudding

### **Escalope of pork**

creamed wild mushroom sauce

### **Supreme of chicken**

Arran mustard sauce

### **Braised border lamb (£5.00 per person supplement)**

redcurrant & rosemary jus

### **Fillet of Scottish salmon**

white wine & dill cream sauce

### **Fillet of sea bass**

lemon grass sauce

### **Poached fillet of smoked haddock**

dill beurre blanc

## **Vegetarian**

### **Butternut squash risotto**

rocket salad, Parmesan shavings

### **Goat's cheese & ratatouille tart**

watercress salad, honey & lemon dressing

### **Spinach & ricotta tortellini**

## **Desserts**

### **Sticky toffee pudding**

vanilla ice cream

### **Dark chocolate torte**

caramel ice cream

### **Crème brulee**

Shortbread

### **Strawberry & white chocolate cheesecake**

berry coulis

### **Brandy snap basket**

Mandarin & lemon mousse, lime sorbet

### **Selection of Scottish cheeses (£2.00 per person supplement)**

chutney, oatcakes

## **Coffee**

### **Filter coffee with**

mint

petits fours (£2.00 per person supplement)

## **Children's inclusive package**

Our children's package includes the menu, unlimited soft drinks (wedding breakfast only), chair cover & sash and evening buffet.

Please select one item for each course to make your menu.

Your children's menu must be ordered in advance. For children aged 10 to 12 years, we offer half portions of any of the dishes on your menu.

### **Starter**

Homemade tomato soup

Melon & strawberry cocktail

Vegetable crudities & dips

### **Mains**

Breast of chicken, mash, vegetables & gravy

Breaded fillet of haddock, chips & peas

Pasta Bolognese

### **Dessert**

Strawberry sundae

Vanilla ice cream, chocolate sauce

Fresh fruit salad

Children up to 3 years are £12.00

4 years to 9 years are £17.00

10 years to 12 years are £25.00 for a half portion of your wedding lunch menu

## **Evening buffet menus**

### **Classic buffet**

Selection of cocktail sandwiches  
Sausage rolls  
Cheese & onion filled pastry rolls  
Haddock goujons, tartare sauce  
Mini steak pies  
Tea & coffee

### **Simple buffet**

Selection of cocktail sandwiches  
Sausage rolls  
Cheese & onion filled pastry rolls  
Tea & coffee

### **Scottish buffet**

Haggis, neeps 'n' tatties  
Tea & coffee

### **Edinburgh buffet**

Bowl of corned beef stovies  
Tea & coffee

### **Breakfast buffet**

Lorne sausage rolls  
Scrambled egg rolls  
Tea & coffee

### **Oriental buffet**

Selection of open sandwiches  
Chicken satay on a skewer  
Thai spiced king prawns  
Assorted sea food dim sum  
Mini vegetable spring rolls  
Sweet chilli dipping sauce  
Tea & coffee

### **Indian buffet**

Selection of flatbread wraps  
Vegetable & chicken pakora  
Onion bahji  
Vegetable samosas  
Cucumber and coriander raita  
Tea & coffee

## Reception drinks

### Drinks package A £17

1 glass of classic house wine or soft drink for your arrival reception  
1 glass of classic house wine during your wedding breakfast  
1 glass of Prosecco for your toasts

### Drinks package B £22

1 glass of Prosecco or soft drink for your arrival reception  
1 glass plus a refill of classic house wine during your wedding breakfast  
1 glass of Prosecco for your toasts

### Drinks package C £32

1 glass of house Champagne or soft drink for your arrival reception  
1 glass plus a refill of premium house wine during your wedding breakfast  
1 glass of house Champagne for your toasts

**House wine** (per 175ml glass) £6

**Kir Royale** £10

A glass of house Champagne with crème de cassis

**Champagne fizz** £10

A refreshing blend of Champagne and fresh orange juice

**Prosecco** (per 125ml glass) £7

**House Champagne** (per 125ml glass) £10

**Mimosa** £10

Similar to Champagne Fizz, but with a hint of orange liqueur  
(as above with Prosecco)

**Classic Pimms** £7

A classic Pimms with lemonade, fruit garnish and fresh garden  
mint

The above reception drinks are priced per glass however if preferred  
we can price your reception drinks per 75ml bottle (for wine) or “as  
required” for other drinks.

## Guest accommodation

All accommodation can be pre-booked at the following guaranteed rates. We will issue you with a dedicated reference number which will enable your guests to make an advance reservation at these guaranteed rates. These discounted rates are Advance Purchase Rates and are paid at time of booking and are non-refundable and non-transferable.

### Room rates from 1st January - 31st December 2019

Room Type	Jan & Feb Nov & Dec	March, April	May & June Sept & Oct	July & Aug
Standard "Wee" Single	£75.00	£85.00	£95.00	£110.00
Standard Double or Twin	£100.00	£120.00	£130.00	£175.00
Executive Double or Twin	£115.00	£135.00	£145.00	£190.00
Family Room	£115.00	£135.00	£145.00	£205.00
Superior Double or Twin	£145.00	£155.00	£160.00	£205.00

Rates are per night and include full Scottish breakfast, VAT @ 20%

### Important Note

We recommend that you reserve a block of rooms with your wedding coordinator at the initial stages of planning your wedding as the hotel will not automatically reserve rooms on your behalf. Rooms will be held until 4 weeks before your wedding date at which time unreserved rooms will be automatically released. Rooms are only available from 3.00pm on the day of arrival and check out is 11.00am on departure day. Unfortunately, early check-in is not possible.

### Wedding ceremonies and services

In addition to your wedding reception you may also hold your wedding ceremony at the hotel. We are licensed as a civil wedding venue and can offer a civil or religious service in a number of rooms. Your suite for your wedding breakfast is complimentary (subject to minimum numbers being achieved) and the following rates apply to the hire of the room for your ceremony.

### Room hire rates

Blythswood Room (up to 15 guests)	£175.00	Cardoon suite (up to 100 guests)	£400.00
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**Bruntsfield Hotel - wedding booking form**

To reserve and confirm a wedding celebration at the Bruntsfield Hotel please complete and return this signed booking form with the signed wedding reception terms and conditions form and the required deposit. When we receive these signed forms, we will write to you and confirm your wedding reception.

Married name of bride and groom.....

First names of bride and groom:.....

Client name (the client is the person responsible for payment of the hotel account)

Mr / Mrs..... First name..... Surname.....

Client address:.....

.....Postcode:.....

Client home tel no:.....Client mobile no: ..... Client email address:.....

Date of wedding:.....Suite booked:.....All-Inclusive Wedding Package [ ]

Classic wedding [ ] Gold wedding [ ] Platinum wedding [ ]

**All inclusive package prices do not include ceremony room hire.**

Deposit payments: (Booking deposit £500, part payment of £1000 6 months prior to your wedding, final payment of the balance 1 month prior to wedding).

Accommodation required: Single rooms..... Double rooms.....

Twin rooms..... Family rooms.....

Contact for wedding arrangements: Contact Name..... Contact home tel no:.....

Contact mobile tel no:..... Contact email address:.....

Please note that once the booking form has been completed and signed and the initial deposit has been received all terms and conditions (see following page) apply. I confirm the booking of the above wedding and agree to the Terms & Conditions.

Client signature:..... Please print..... Date:.....

I agree to opt-in to receive contractual information, promotional offers and news from the Bruntsfield Hotel [ ] If you wish to unsubscribe, you should email marketing@keavilhouse.co.uk

**Prices**

The prices in this brochure are valid from 1st January 2019 to 31st December 2019 and are inclusive of VAT @ 20%. However, we reserve the right to apply an increase to these prices, with prior notification, in the event of unexpected events or supplier price changes. If you are booking your wedding over a year in advance you should expect that there will be an increase on these prices.

**Restricted dates**

There are certain dates in the year e.g. weekends in the month of December, Christmas Day, Hogmanay and New Year's Day which will be subject to a minimum spend per person on food and drink.

**Minimum numbers**

Our Cardoon Suite requires a minimum number of 40 wedding guests for the wedding breakfast on Saturdays. If your guest numbers fall below the specified minimum numbers then a surcharge of the number of guests below the minimum numbers times your chosen menu, drinks package and evening buffet will apply.

**Provisional bookings**

You can make a provisional booking which we will hold for 14 days to allow you to co-ordinate other arrangements. If the provisional booking remains unconfirmed after 14 days we will automatically release the booking.

**Confirmation**

To confirm you're booking the person who is responsible for the final account (the Client) must complete our booking form and pay a non-refundable deposit of £500 and return the signed Terms and Conditions form. A surcharge of 3% is applied to credit card payments.

**Deposits and part payments**

In addition to the non-refundable £500 booking deposit a further non-refundable part payment of £1000 is required 6 months before your wedding date and payment of the remaining balance 1 month prior to your wedding. We regret that we cannot hold a wedding booking if these deposits and part payments are not received. A surcharge of 3% is applied to credit card payments.

**Account payment**

Final numbers for your wedding must be provided 30 days before the date of your wedding. A pro-forma invoice for the estimated cost of your wedding, based on your final numbers, will be prepared and is payable in full 30 days before the date of your wedding. This will be the minimum number of guests charged for. Any additional costs added after payment of your account must be paid for prior to your departure from the hotel. Interest on overdue accounts will accrue at the rate of 3% above the Bank of Scotland base rate from the date the account is due. A surcharge of 3% is applied to credit card payments.

**Damage**

The client is responsible for any loss or damage to the premises or building of the Bruntsfield Hotel which is caused by the client or his/her guests or agents.

**Gifts**

The Bruntsfield Hotel is not responsible for any loss, damage or storing of wedding gifts. The client is responsible for the movement and storage of any gifts and for ensuring that they are taken with you at the end of the wedding. The Bruntsfield Hotel is not responsible for any gifts which are stored in hotel bedrooms or changing rooms.

**Cancellation policy**

Weddings are booked many months, and often years, in advance. If you cancel at short notice it is very unlikely that we will be able to take a replacement wedding booking and in such circumstances the following cancellation charges will apply.

Within 40 weeks	50% of total estimated value
Within 36 weeks	60% of total estimated value
Within 20 weeks	70% of total estimated value
Within 16 weeks	80% of total estimated value
Within 12 weeks	85% of total estimated value

Cancellation costs include either:

- 1) Package price plus ceremony room hire and estimated bar amount for the evening reception. Or if you have not booked on an inclusive package cancellation costs include:
- 2) Menu price, drinks price, ceremony room hire cost and estimated bar amount for the evening reception.

Both of the above are charged using the number of guests booked on confirmation.

**Beverages and food**

No wine, spirits or food products may be brought onto the premises and be consumed by clients or guests on the premises of the Bruntsfield Hotel without the agreement of the hotel. Should it be brought to the attention of the Bruntsfield Hotel that your guests are consuming their own alcohol (not purchased from the relevant bar) a relevant corkage charge per bottle (£15 for wine and £75 for spirits) will be applied to the main client account.

**Wedding package**

Every wedding reception at the Bruntsfield Hotel must include a welcome reception, a wedding breakfast, a wine package and an evening buffet. The Bruntsfield Hotel reserves the right to charge a room hire and service fee if any of these elements of a wedding reception are not required. Our inclusive wedding packages are sold with the content and price shown, if you do not require elements of a package this does not alter the price of the inclusive package. A ceremony room hire charge will apply should you hold your wedding ceremony in the hotel.

**Dietary requirements**

We cannot guarantee that foods produced and served at the Bruntsfield Hotel do not contain traces of other food products. We endeavour to cater for special diets but cannot be held responsible for any food allergies which may result if we are not advised in advance. Full allergen listings can be provided if required.

I agree and understand all the terms and conditions:

Client signature.....Groom .....

Date of signing.....

Print Client Name..... Groom .....

Date of Wedding.....

Address.....

.....Postcode.....